

“WELCOME AND CONGRATULATIONS!”

Please complete this welcome form with the couple when they visit you to discuss their wedding and keep it for your records. It is:

- designed to collect good legal notes and all relevant Marriage Register information
- designed to capture all necessary information for one couple on one page for good record keeping
- newly updated so the couple can declare their connection to your parish under the new Marriage Measure
- based on consultations with 176 clergy in Bradford and Oxford (Bucks)
- a test resource for the Archbishops' Council Weddings Project.
- Please note this form is not intended to replace the House of Bishops' guidance, which can be found at www.cofe.anglican.org/marriagemeasure

Groom's Details	Bride's Details
Full Name <input type="text"/>	Full Name <input type="text"/>
Current Address <input type="text"/>	Current Address <input type="text"/>
Address Since <input type="text"/>	Address Since <input type="text"/>
Phone <input type="text"/>	Phone <input type="text"/>
Email <input type="text"/>	Email <input type="text"/>
Date of Birth <input type="text"/>	Date of Birth <input type="text"/>
Occupation or Profession <input type="text"/>	Occupation or Profession <input type="text"/>
Have they been previously married? Yes <input type="checkbox"/> Previous partner is still living <input type="checkbox"/> No <input type="checkbox"/>	Have they been previously married? Yes <input type="checkbox"/> Previous partner is still living <input type="checkbox"/> No <input type="checkbox"/>
Have they ever been in a civil partnership? Yes <input type="checkbox"/> No <input type="checkbox"/>	Have they ever been in a civil partnership? Yes <input type="checkbox"/> No <input type="checkbox"/>
Parish Church (for Banns) <input type="text"/>	Parish Church (for Banns) <input type="text"/>

Are they related, or are they connected by marriage? If so how?

If address is due to change, note new address here for keeping in touch with this couple:

Groom's Father	Bride's Father
Full Name <input type="text"/>	Full Name <input type="text"/>
Still living? Yes <input type="checkbox"/> No <input type="checkbox"/>	Still living? Yes <input type="checkbox"/> No <input type="checkbox"/>
Occupation or Profession <input type="text"/>	Occupation or Profession <input type="text"/>

Please tick the connection of the couple with your parish church. There may be several, but **only one** is required. Shaded area shows all cases where baptism is **not** required of either the bride or groom.

1. One of them lives in the parish <input type="checkbox"/>	One of them:- 3. was baptised in the parish <input type="checkbox"/> 4. was prepared for confirmation in the parish <input type="checkbox"/>	10.They have been granted a Special Licence <input type="checkbox"/> Details:
2. One of them is on the church's electoral roll <input type="checkbox"/>	5. has at any time lived in the parish for a period of at least 6 months <input type="checkbox"/> 6. has at any time habitually attended normal church services in the parish church for a period of at least 6 months <input type="checkbox"/> one of their parents , at any time after they were born:- 7. has lived in the parish for a period of at least 6 months <input type="checkbox"/> 8. has habitually attended normal church services in the parish church for a period of at least 6 months <input type="checkbox"/> one of their parents or grandparents:- 9. was married in the parish <input type="checkbox"/>	

"Church Services" means Church of England services.

In the cases of 3-9 above clergy need to refer to the House of Bishops' guidance and companion form at www.cofe.anglican.org/marriage. The couple must additionally complete the relevant parts of that form.

For office use only:

This couple's key dates:

First meeting

Any subsequent

Prep event(s)

or will access locally

Banns**

Rehearsal

Date and time of Wedding

First anniversary

Wedding Choices:

Officiant

Entrance:

Reading(s):

Hymns:

Recessional:

Other

To the best of my belief the answers to the above questions are correct. I agree to the use of the information on this form as described below.*

Bride.....Dated.....

GroomDated.....

Useful contacts for this couple:

	Yes	No	Contact
Photographer	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 100%; height: 30px;" type="text"/>
Videographer	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 100%; height: 30px;" type="text"/>
Flowers	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 100%; height: 30px;" type="text"/>
Bells	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 100%; height: 30px;" type="text"/>
Choir	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 100%; height: 30px;" type="text"/>

Fees payable:

Fees received:

*For the purposes of the Data Protection Act 1998, the data controller is the Minister of the parish, who will use the information on this form to ensure that the legal requirements relating to the marriage are complied with and to make arrangements for the wedding ceremony. The Minister will only share the information with those who need to see it for those purposes.

**Note: The Marriage Act of 1949 sets out that at least 7 days' notice is needed before banns can be published.